



<b>Job Title</b>	Day Camp Assistant Group Leader
<b>Department</b>	Nazarene Recreation
<b>Months of Employment</b>	May - August
<b>Schedule</b>	Varies: Monday - Friday, 7:30 AM - 4:30 PM
<b>Pay</b>	\$12/hr + DOQ, 14 - 17 yr. olds #14.00/hr + DOQ, 18+ yr. olds

**Job Description**

Serve under the direct supervision of the Day Camp Director and Day Camp Group Leader, the Day Camp Assistant Group Leader is a part-time, seasonal position responsible for assisting the Group Leader with the supervision of camp participants, execution of camp activities, and participating in games and activities with program participants.

**Roles and Responsibilities**

- Assist the Group Leader in supervising camp participants, ages 3 - 10 years old.
- Guide and direct camp participants to engage in scheduled camp activities.
- Participate in games and activities with participants.
- Support a fun and safe environment and maintain facilities and equipment in a clean and orderly manner.
- Act as a role model to camp participants and demonstrate good behavior and rule following.
- Support camp participants in a positive and encouraging way.
- Communicate respectfully with participants, parents, and staff.
- Inform Group Leader immediately of any incident of injury, disagreement, or concern.
- Inform Day Camp Group Leader of any injuries or ailments that require attention.
- Adhere to all Church policies, procedures, and reporting requirements.
- Perform all job-related duties and tasks as assigned.
- Notify Camp Director of any missing or damaged materials or equipment.
- Assist the Camp Director with set up and clean up of activities and facilities.

**Qualifications and Requirements**

- Must be at least 14 years old.
- Must be able to provide valid IDOL Employment Certificate, when required (14-15 year olds).
- Experience in a variety of sports, activities, group games, and art activities is preferred.
- Must have First Aid & CPR certification, or be able to obtain certification prior to June 1st.
- Must be available to work the end of session Awards Ceremony.

**Knowledge, Skills, and Abilities**

- Understand how to communicate with children in an engaging, friendly, and professional way.
- Knowledge of a variety of activities, group games, and art activities.
- Ability to participate with youth in activities, games, and art activities.
- Ability to follow a schedule, give direction, and manage medium (up to 20) sized groups of children.

**Special Considerations**

- Subject to sustained physical activity for prolonged periods of time.
- Subject to outside and inside environmental conditions.
- Subject to modified/flexible work schedule.
- Subject to occasionally lift medium weight objects or participate in team lifting of heavy objects.